Privacy Notice

<u>Introduction</u>

Outbound Field Marketing Services Ltd act on behalf of Fujitsu (the Data Controller) and are the Processor of the personal data you provide to us via this form. Fujitsu and Outbound are committed to respecting and protecting your privacy and only collect personal data about you which is necessary to the administration of this Program.

What information we collect and how we use it

Information we collect and receive from you is used to fulfil your request and communicate with you regarding this Program. We will not collect any personal data from you we do not need in order to provide this service to you.

As well as the information provided via this form we also collect information about your visits to this site, including what links you click and how long you spend on each page. We may use this information to perform business analyses to improve the quality of our websites and business, or to make the site easier to use. We also collect certain standard information that your browser sends to every website you visit, such as your Internet Protocol (IP) address, your browser type and capabilities and language, your operating system, the date and time you access the site and the website from which you linked to one of our sites.

Your choices

If at any point you believe the information we process on you is incorrect you can request to see this information and have it corrected or deleted. If you wish to raise a complaint on how we have handled your personal data, you can contact our Data Protection Officer to have the matter investigated: askfujitsu@uk.fujitsu.com

If you are not satisfied with our response or believe we are processing your personal data not in accordance with the law you can complain to the Information Commissioner's Office in the UK: https://ico.org.uk/

Sharing and Disclosure

All the personal data we process is processed by our staff in the UK, however for the purposes of IT hosting and maintenance this information is located on servers within the European Union. No third parties will have access to your personal data unless the law allows them to do so.

How long do we keep your data for?

We keep your personal data only for as long as is necessary to fulfil your request and to comply with UK tax law. Any banking information that you provide to us for the purpose of fulfilling a contract of payment will be deleted immediately after payment is made. If you have consented to receive marketing communications from Fujitsu, you can notify us that you no longer wish to receive this information via the unsubscribe link on these types of emails.